

## Course Selection Timeline for 2017-18

The master schedule is student-driven and based on course selections in the spring during the course selection process. In order to maximize staff and provide smallest class sizes possible, it is important that course selections are finalized by May 24<sup>th</sup>, 2017. ***No changes will be made after this date.***

February 13, 14, 15	Counselors meet with students grades 9-11 during their advisory time in the theater to start the process (course selection sheets & four-year plans). Students will be given course selection sheets.
February 15	Students start talking to teachers about course recommendations & get signatures from parents and teachers.
February 6	8th graders visit HHS
February 8, 9, 10	Course selection overview in middle school math classes
<b>February 16</b>	<b>Curriculum Night</b>
February 21 – March 17	Counselors meet with students individually through History classes (10 <sup>th</sup> & 11 <sup>th</sup> ) and Career Prep classes (9 <sup>th</sup> ). (Counselors will schedule this with History and Career Prep teachers.)
March 17	Last day for students to turn in Course Selection Sheets
March 20-24	Clean Up/Call down students who did not turn in course selection sheet.
March 24	Course Selection Process Complete
Mid-April	Students check course verifications online and also provide notice of new schedule change procedures
<b>April 28</b>	<b>Last day for course selection changes with no fee.</b>
April 29 - May 24	Changes for a \$20 fee. <b>All changes must be submitted in writing and with a parent signature.</b>
After May 24	NO CHANGES AFTER THIS DATE

**No schedule changes will be made at summer registration or at the start of the school year except for errors (duplicate courses, etc.) For CRITICAL circumstances, a committee will review the request.**

**In Summary:**

**February 13 – March 17:** Students select courses, get teacher and parent signatures, turn in course selection sheet to counselor

**March 24 – April 28:** **NO FEE** for students to make changes to their course selections

**April 29 – May 24:** **\$20 FEE** for students to make changes to their course selections

***No changes will be made after May 24, 2017.***